

**Lake Land College  
Board of Trustees  
District No. 517**



Regular Board Meeting No. 639  
Board and Administration Center, Room 011, Mattoon, IL  
March 9, 2020

**Minutes**

**Call to Order.**

Chair Reynolds called the March 9, 2020, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board & Administration Center, Mattoon.

**Roll Call.**

**Trustees Physically Present:** Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Ms. Denise Walk, Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

**Trustees Absent:** None.

**Others Present:** Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Mr. Greg Nuxoll, Vice President for Business Services; and members of the staff, community and media.

**Approval of Consent Items.**

Trustee Wright moved and Trustee Curtis seconded to approve the following consent items:

1. Approval of Minutes of February 10, 2020, Regular Meeting.
2. Approval of Agenda of March 9, 2020, Board of Trustees Meeting.
3. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	322,110.09
Building Fund	\$	22,024.78

Site & Construction Fund	\$	575,086.35
Bond & Interest Fund	\$	1,000.00
Auxiliary Services Fund	\$	64,524.22
Restricted Purposes Fund	\$	266,608.09
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	23,636.53
Student Accts Receivables	\$	1,782,684.30
Total	\$	3,057,674.36

For a summary of trustee travel reimbursement and details of bills refer to:  
[http://www.lakeland.cc.il.us/col/board\\_minutes/download.cfm](http://www.lakeland.cc.il.us/col/board_minutes/download.cfm)

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Presentation of Clem Phipps Exemplary Trustee Award.**

Chair Reynolds presented the Clem Phipps Exemplary Trustee Award to Dr. Leland McNeill.

#### **Presentation of Pacesetter Award.**

Chair Reynolds presented the Pacesetter Award to Ms. Danelle Jackson.

#### **Hearing of Citizens, Faculty, and Staff.**

There were no public comments.

#### **Committee Reports.**

#### **ICCTA/Legislative.**

Trustee Sullivan said he had no report at this time. He did state he will be attending an upcoming ICCTA meeting March 13-14, 2020.

#### **Resource & Development.**

Trustee Sullivan, Committee Chair, said the Committee met recently for an in-depth review of items that will appear later in the agenda. He will comment on the Committee's review as the Board discusses the various agenda topics.

### **Finance.**

Trustee Storm, Committee Chair, said the Committee met recently for an in-depth review of items that will appear later in the agenda. He will comment on the Committee's review as the Board discusses the various agenda topics.

### **Buildings & Site.**

Trustee Cadwell, Committee Chair, said the Committee had not met since the last regular Board meeting and he had no report at this time.

### **Foundation.**

Chair Reynolds provided an update on the awarding of Foundation scholarships (round 1) and planning underway for the upcoming Foundation golf outing.

### **Student Report.**

Student Trustee Kile provided an update on athletics, SGA voting and SAB activities.

### **President's Report.**

Dr. Bullock said:

- He has followed up with leadership at CTS Group, the performance contractor for the building project, regarding concerns brought forth by a concerned community member during the public comments portion of the February Board meeting. These concerns related to the concrete work for the Foundation and Alumni Center. He said CTS representatives indicate that the report provided by Midwest Engineering and Testing (MET), the independent testing firm hired for on-site observation and testing, has validated the project followed proper procedures and exceeded all specifications.
- For Fiscal Year 2020, a total of \$2,123,932 has been received for services provided through October for the Illinois Department of Corrections contract. A total of \$1,968,164.65 for services billed through January remains outstanding.
- For Fiscal Year 2020, a total of \$143,631 has been received for services provided through October from the Illinois Department of Juvenile Justice contract. A total of \$125,981 for services billed through January remains outstanding.
- The State of Illinois has not issued any credit hour reimbursement payments for FY2020 since our January board meeting but issued a payment of \$477,074 during February for Equalization. A total of \$2,221,751 in credit hour reimbursement and \$2,385,369 in equalization remains outstanding.

**Business Items.**

**Non-action Items.**

**Faculty Focus on Advancing Student Success.**

Mr. Daniel Allen, Physics Instructor and Ms. Tiffany Maillet-Gibson, Adjunct Faculty for Math & Science, presented on their outreach to area community grade schools. Trustees learned they have collaborated to provide supplementary science instruction to area elementary students and increase their exposure to STEM.

**Calendar of Events.**

Trustees received a calendar of upcoming events.

**Correspondence.**

Trustee reviewed one item of correspondence.

**Action Items.**

**Approval of Proposed Revisions to Board Policy 09.14 – *College Keys* and Policy 11.27 – *Photo ID System, College Photo ID Cards and Portraits for Employee Directory.***

Dr. Bullock requested the Board approve proposed revisions to the two above-referenced policies. Trustees reviewed details of the proposed changes which were submitted as first reading in February 2020.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented proposed revisions to Board Policies 09.14 – *College Keys* and 11.27 – *Photo ID System, College Photo ID Cards and Portraits for Employee Directory.*

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Approval of Proposed Revisions to Board Policy 05.04.04- *Work Week.***

Dr. Bullock requested the Board approve proposed revisions to the above-referenced policy. Trustees reviewed details of the proposed changes which were submitted as first reading in February 2020.

Trustee Cadwell moved and Trustee Storm seconded to approve as presented proposed revisions to Board Policy 05.04.04 – *Work Week*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Adoption of Board Policy 10.39 – Employee Reimbursement for Non-Travel Expenses.**

Dr. Bullock requested the Board adopt the above-referenced policy. Trustees reviewed details of the proposed language which was submitted as first reading in February 2020.

Trustee Walk moved and Trustee Curtis seconded to adopt as presented Board Policy 10.39 – *Employee Reimbursement for Non-Travel Expenses*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Acceptance of Reporting of January 2020 Financial Statements.**

Trustees reviewed the January 2020 Financial Statements and a memorandum from Ms. Madge Shoot, Comptroller, highlighting variances for the statements. Trustees also reviewed corresponding monthly financial spreadsheets which provide a summary of all operational expenditures year to date as compared to budgeted amounts, a salary and benefits summary with FY 2020 projected final spending levels, and year to date spending through December 2019 for the College's other funds (Funds 3, 4, 5, 6, 11 and 12). Mr. Greg Nuxoll, Vice President for Business Services, highlighted significant variances on the spreadsheets.

Trustee Storm, Finance Committee Chair, said the Committee reviewed the January 2020 Financial Statements and the Committee's consensus was to recommend Board acceptance of the January 2020 Financial Statements as presented.

Trustee Storm moved and Trustee Cadwell seconded to approve as presented the January 2020 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Tuition and Fees Rates for Academic Year 2021.**

Trustees reviewed a recommendation from Mr. Nuxoll to adjust tuition and fees rates for Academic Year (AY) 2021. This includes a modest \$5.00 increase in the tuition rate per credit hour and maintaining our current rates for the activity fee of \$2.50 per credit hour, service and rec fee of \$29.67 per credit hour and dual credit fee of \$18.42 per credit hour. Mr. Nuxoll said that although Lake Land College's tuition rate has not increased since Fall 2018, the administration believes a modest increase of \$5 per credit hour for AY 2021 will assist the College in maintaining the quality education our students have come to expect, while addressing the budget uncertainties.

Trustee Storm said the Finance Committee reviewed this recommendation and the Committee's consensus was to recommend the Board approve the proposed Academic Year 2021 tuition and fees rates as presented.

Trustee Storm moved and Trustee Wright seconded to approve as presented Academic Year 2021 tuition and fees rates including a \$5.00 increase in the tuition rate per credit hour and maintaining our current rates for the activity fee of \$2.50 per credit hour, service and rec fee of \$29.67 per credit hour and dual credit fee of \$18.42 per credit hour.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Resolution No. 0320-015 – Supporting the Extension of the City of Charleston Central Area "Downtown" TIF District.**

Trustees heard a recommendation from Dr. Bullock for the Board to approve the above-referenced Resolution to support the extension of the City of Charleston Central Area "Downtown" TIF District for an additional 12 years. Trustees reviewed the Resolution and a map of the TIF District. Trustees learned this TIF District was established in 1986 with a life of 23 years and granted a 12 year extension in 2010 that is now set to expire on December 31, 2022. Trustee Sullivan expressed his opinion that he did not support granting another 12 year extension. Trustee Cadwell expressed concern that he believed approved TIF districts were not meant to last for a prolonged period of time.

Trustee Storm moved and Trustee Curtis seconded to approve as presented Resolution No. 0320-015 – Supporting the Extension of the City of Charleston Central Area “Downtown” TIF District. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Walk and Wright. No: Sullivan. Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Approval of Recipients for the Following Awards:**

- **Business Partnership Award;**
- **Full-Time Faculty Award.**

**Business Partnership Award:**

Trustees heard a recommendation from Mr. Jon Althaus, Vice President for Academic Services, for the Board to award the 2020 Lake Land College Business Partnership Award to the Illinois Asphalt Association (IAPA) and forward this nomination to ICCTA in consideration of their statewide award.

**Full-Time Faculty Award:**

Trustees heard a recommendation from Mr. Althaus to award the 2020 Lake Land College Full-Time Faculty Award to Ms. Deborah Thomason, Director of Dental Hygiene and Dental Hygiene Instructor, and forward this nomination to ICCTA in consideration of their statewide award.

Trustee Curtis moved and Trustee Reynolds seconded approve the naming of the following 2020 award recipients:

- Illinois Asphalt Pavement Association for the Lake Land College Business Partnership Award; and
- Ms. Deborah Thomason, Director of Dental Hygiene and Dental Hygiene Instructor, for the Full-Time Faculty Award.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Approval of ICCB Comprehensive Agreement Regarding the Expansion of Educational Resources (Career).**

Trustees heard a recommendation from Dr. Bullock for the Board to approve the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER), which was recently updated and approved by ICCB on January 20, 2020. Trustees reviewed details of the proposed Agreement.

Trustee Wright moved and Trustee Sullivan seconded to approve as presented the Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER) with ICCB.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Three Sabbatical Leave Requests.**

Trustees heard a recommendation from Dr. Bullock and reviewed a memorandum from Mr. Althaus on behalf of the Sabbatical Leave Committee recommending the Board approve three applications for sabbatical leave. Dr. Bullock said these recommendations follow the guidelines regarding sabbatical leave contained in the CBA with the Lake Land College Faculty Association.

Trustee Sullivan, Resource and Development Committee Chair, reported on the Committee's review and recommendation for the Board to approve the three sabbatical leave requests.

Trustee Sullivan moved and Trustee Curtis seconded to approve sabbatical leave requests as follows:

- Ms. Krista Burrell – Coursework, literature review and research regarding mental health counseling (Fall semester 2020).
- Mr. Shane Rogers – Develop and establish an internship program for Political Science majors (Fall semester 2020).
- Mr. Casey Reynolds – Coursework to learn best practices, current trends and emerging scholarship of technology as it relates to foreign language coursework. (Spring semester 2021).

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Professional Engineering Services Agreement for Neal Hall Remodel.**



Trustees heard a recommendation from Mr. Nuxoll for the Board to approve the above referenced agreement as requested by the Capital Development Board (CDB) with the state. He said Lake Land is partnering with CDB to remodel Neal Hall and we have selected Hanson Professional Services Inc. as the architect-engineer for the project. Trustees learned a formal bidding process is not required due to the professional nature of the architect-engineer services and that, as part of our master facilities plan, the actual renovation of Neal Hall will occur in the summer of 2021.

Trustee Storm moved and Trustee Walk seconded to approve as presented the Professional Services Agreement with the College, Capital Development Board and Hanson Professional Services, Inc. of Springfield, IL, for Hanson Professional Services to perform as the architect-engineer for the Neal Hall renovation project, with a total contract amount of \$82,320.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of Bid for West Building Flooring.**

Trustees heard a recommendation from Mr. Nuxoll for the Board to approve the bid from TSI Commercial Floor Covering of Champaign, IL, in the amount of \$49,135 for the West Building Flooring Project No. 2020-003. Trustees reviewed the associated bid tabulation sheet.

Trustee Sullivan moved and Trustee Storm seconded to approve as presented the bid from TSI Commercial Floor Covering of Champaign, IL, in the amount of \$49,135 for the West Building Flooring Project No. 2020-003.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Approval of Bid for Fire Tank.**

Trustees heard a request from Mr. Nuxoll for the Board to approve the bid from FE Moran FPS of Champaign, IL, in the amount of \$58,500 for the Fire Tank Project No. 2020-004 to bring our 100,000 gallon fire tank up to current code and rectify inspection deficiencies. Trustees reviewed the associated bid tabulation sheet.

Trustee Curtis moved and Trustee Sullivan seconded to approve the bid from FE Moran FPS of Champaign, IL, in the amount of \$58,500 for the Fire Tank Project No. 2020-004.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Bid for Veterans Memorial Park Lighting.**

Trustees heard a recommendation from Mr. Nuxoll for the Board to approve the bid from Nadler Electrical Contracting, Inc. of Sullivan, IL, in the amount of \$38,850 for the Veterans Memorial Park Lighting Project No. 2020-005. Trustees reviewed the associated bid tabulation sheet.

Trustee Wright moved and Trustee Sullivan seconded to approve the bid the bid from Nadler Electrical Contracting, Inc. of Sullivan, IL, in the amount of \$38,850 for the Veterans Memorial Park Lighting Project No. 2020-005.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Declaration of Surplus Equipment**

Trustees heard a recommendation from Mr. Nuxoll for the Board to declare numerous information technology items surplus as they have become obsolete and have little value now to the College. Trustees reviewed a memorandum from Mr. Lee Spaniol, Director of Information Systems & Services, which detailed each of the 58 information technology items. Mr. Nuxoll said that if these items are approved by the Board as surplus the administration will dispose of these items in a manner most beneficial to the College.

Trustee Storm moved and Trustee Walk seconded to approve as presented the declaration of 58 information technology items as surplus so that these items may be disposed of in a manner most beneficial to the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Closed Session.**

6:48 p.m. – Trustee Cadwell moved and Trustee Curtis seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) and (2) to consider the appointment, employment, compensation, performance, discipline or dismissal of specific employees and to discuss collective negotiating matters.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Reynolds, Storm, Sullivan, Walk and Wright. No: None. Advisory Vote: Student Trustee Kile voted yes.

Absent: Trustee Curtis.

Motion carried.

**Return to Open Session – Roll Call.**

7:33 p.m.

**Trustees Physically Present:** Mr. Gary Cadwell, Secretary; Mr. Kevin Curtis; Ms. Doris Reynolds, Chair; Mr. Dave Storm; Mr. Mike Sullivan, Vice-Chair; Ms. Denise Walk; Mr. Tom Wright and Ms. Shelbie Kile, Student Trustee.

**Trustees Absent:** None.

**Approval of Faculty Tenure Recommendations as Discussed in Closed Session.**

Trustee Sullivan, Resource and Development Committee Chair, reported on the Committee's review and recommendation for the Board to grant tenure to Ms. Tanille Ulm, Early Childhood Educator Instructor, and Ms. Molly Yeske, Medical Assistant Program Coordinator/Instructor.

Trustee Sullivan moved and Trustee Storm seconded to approve as presented the granting of tenure to Ms. Tanille Ulm, Early Childhood Educator Instructor, and Ms. Molly Yeske, Medical Assistant Program Coordinator/Instructor, both effective with the beginning of the fall 2020 semester. This action followed discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Approval of Reemployment of Tenured and Non-Tenured Faculty Members as Discussed in Closed Session.**

Trustee Sullivan reported on the Resource and Development Committee's review and recommendation for the Board to approve as presented the reappointment of tenured and non-tenured faculty members for the 2020/21 academic year.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented the reappointment of tenured and non-tenured faculty members for the 2020/21 academic year.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Appointment of Division Chairs as Discussed in Closed Session.**

Trustee Sullivan reported on the Resource and Development Committee's review and recommendation for the Board to appoint or reappoint division chairs as recommended by the administration.

Trustee Sullivan moved and Trustee Cadwell seconded to approve the appointment or reappointment of division chairs for Fall 2020 and Spring 2021 semesters as follows:

- Ryan Orrick, Agriculture Division
- Karla Hardiek, Allied Health Division
- Tynia Kessler, Business Division
- Salisa Hortenstine-Olmsted, Humanities and Communications Division
- Ike Nwosu, Math and Science Division
- Charles Jarrell, Social Science and Education Division
- Michael Beavers, Technology Division.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

### **Approval of Agreement for Voluntary Resignation with the Vice President for Student Services effective March 6, 2020, and as Discussed in Closed Session.**

Trustee Sullivan moved and Trustee Walk seconded to approve as presented the agreement for the voluntary resignation of Ms. Beth Gerl, Vice President for Student Services, effective March 6, 2020. This action followed discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Appointment of Interim Vice President for Student Services as Discussed in Closed Session.**

Trustee Sullivan moved and Trustee Cadwell seconded to appoint Dr. Tina Stovall to the position of Interim Vice President for Student Services effective March 10, 2020. This action followed discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

**Approval of Human Resources Report as Discussed in Closed Session.**

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the report as presented and he highlighted a few of the personnel recommendations.

Trustee Storm motioned and Trustee Curtis seconded to approve as presented the following Human Resources Report. This action followed discussion on the topic in closed session related only to the resignation of Mr. Kyle Roy, Mathematics Instructor, and the general leave of absence without pay request by Ms. Debra Taylor, a Correctional Office Assistant.

**The following employees are recommended for FMLA leave. Board policy 05.14.12.**

Askins, Tonya	FMLA Intermittent	01/31/2020
Epting, Antonio	FMLA Intermittent	01/10/2020
Foreman, Kay	FMLA Intermittent	01/31/2020
Niemerg, Kellie	FMLA	4/06/2020-06/28/2020

**The following employee is recommended for General Leave of Absence without pay. Board policy 05.04.14**

Taylor, Debra	GLWP	04/17/2020-05/17/2020
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**Additional Appointments**

**The following employees are recommended for additional appointments**

**Position**

**Effective Date**

### **Volunteer Unpaid**

Earp, Dave	Interim Head Basketball Coach	03/10/2020
Larry, Julian	Interim Head Basketball Coach	03/10/2020

### **Part-time**

Godinez, Julio	Adjunct Faculty Social Science Primary Position is Baseball Coach	01/13/2020
Maxey, Sara	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	01/27/2020
Maxey, Sara	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	01/27/2020

### **Part-time - Grant Funded**

Figueroa, Chaskiesha	Pathways Substitute Instructor Primary Position is Pathways Classroom Asst	02/03/2020
Maxey, Sara	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	01/27/2020

### **End Additional Appointments**

**The following employees are ending their additional appointment**

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Christman, Lynnetta	BNA Clinical Instructor	12/02/2018

### **Part-time**

Huddlestun, William	Welding Instructor/Adult Education	12/15/2019
Lee, Yu Jin	International Studies Student Asst	12/03/2019

### **New Hire-Employees**

**The following employees are recommended for hire**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Hedges, Jennifer	Financial Aid Loan Specialist	03/23/2020

### **Full-time - Grant Funded**

Brouard, Steve	Corr Career Tech Instr-East Moline CC	02/18/2020
Lowe, Stacy	Correctional Office Asst-Big Muddy CC	03/17/2020
McCullum, William	Associate Dean of Correctional Program- Illinois River CC	02/11/2020
Parks-Parton, Toni	Associate Dean of Correctional Program- IYC Harrisburg	03/02/2020
Saathoff, Sara	Correctional Office Assistant-Graham CC	02/11/2020
Smart, Adam	Correctional Construction Occupations- Pinckneyville CC	02/11/2020

### **Unpaid Volunteer**

Hale, Tori	Dual Credit Instructor	01/27/2020
Lovell-Hayes, Nicole	Auxiliary Services Volunteer	01/28/2020

**Part-time**

Gardner, Michelle	Assistant Softball Coach	02/03/2020
Hensley, Beth	Sign Language Interpreter	02/03/2020
Hoene, Katelyn	Print Shop Student Assistant	02/27/2020
Keplar, Vera	Non-Credit Instructor	02/12/2020
Maxey, Sara	Tutor - Student Learning Assistance	01/27/2020

**Part-time - Grant Funded**

O'Connor, Margaret	Adjunct DOC College Funded Instructor	03/16/2020
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**Terminations/Resignations**

**The following employees are terminating employment**

	<b>Position</b>	<b>Effective Date</b>
<b>Unpaid Volunteer</b>		
Kaczmarek, Tabitha	Peer to Peer Assistant – Adult Education	02/07/2020

**Full-time**

Columbus, Samuel	Corr Auto Technology Instr-Western IL CC	02/11/2020
Colvin, Brandon	Sports Information/Compliance Coordinator	05/15/2020
Goines, Tim	Corr Mnfg Skills Instr – Murphysboro CC	01/13/2020
Kull, Karen	Director of Kluthe Center-Retiree	02/29/2020
Rawlings, Daniel	Corr Custodial Maintenance – Decatur CC	02/21/2020
Roy, Kyle	Mathematics Instructor	05/18/2020

**Part-time**

Blades, Chad	Adjunct Doc College Funded Instr	08/12/2018
Davison, Larry	Adult Ed Adjunct Faculty	12/15/2019
Lascelles, Anita	Pathways Classroom Assistant	01/12/2020
Miller, Chad	Adult Education Instructor	12/15/2019

**College Work Studys**

Begay, Robyn	College Work Study-Adult Education	10/20/2019
Houser, Kyle	College Work Study-Printshop	12/01/2019
Parsons, Riley	College Work Study-Bookstore	02/03/2020

**Transfers/Promotions**

**The following employees are recommended for a change in position**

	<b>Position</b>	<b>Effective Date</b>
<b>Full-time</b>		
Browning, Braddi	Academic Scheduling Coordinator (SPT) Transferring From Academic Services Specialist (PP)	04/06/2020

**Full-time - Grant Funded**

Gravatt, Tomi	Associate Dean of Correctional Program- Murphysboro Life Skills Transferring From Associate Dean Correctional Program -	03/02/2020
IYC Harrisburg CC		
<b>Part-time</b>		
Welch, Christina	Auxiliary Services Office Coordinator Transferring From Bookstore Rush Worker	02/10/2020

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, Walk and Wright. No: None.

Advisory Vote: Student Trustee Kile voted yes.

Absent: None.

Motion carried.

#### **Other Business. (Non-action)**

There was no additional discussion.

#### **Adjournment.**

Trustee Walk moved and Trustee Wright seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:42 p.m.

Motion carried with unanimous voice vote approval.

Approved by:

\_\_\_\_\_  
Ms. Doris Reynolds, Board Chair

\_\_\_\_\_  
Mr. Gary Cadwell, Board Secretary

\*Note – See Board of Trustees web page for any referenced attachments to these minutes.

[https://www.lakelandcollege.edu/col/board\\_minutes/](https://www.lakelandcollege.edu/col/board_minutes/)